Academy for Excellence in Education

**Application Category: Member**

**Eligibility**

Any School of Medicine faculty member who contributes to education through training, teaching, and advising of undergraduate, medical or graduate students, residents, clinical or postdoctoral research fellows, or colleagues can be nominated (or self-nominate) for membership into the Academy.

**Dates & Deadlines**

* Call for applications: February 28, 2024
* Applications due: April 5, 2024
* Membership notifications: April 30, 2024
* Induction Ceremony & Member Meeting: May 9, 2024

**Membership Requirements**

1. **Attendance at Meetings/Events** – Each year members will be required to attend two programs or meetings hosted by the Academy or endorsed by the Academy. The calendar year will coincide with the academic year from July 1 – June 30.
2. **Committee Participation** – In one 3-year cycle, each member will be asked to participate in one committee (2-year terms). Committees can be either directly related to the business of the Academy (Membership, Educator Advancement, Teaching, Innovation, or Educational Scholarship) or help promote the educational mission of the School of Medicine (examples but not limited to – Admissions committee, Assessment committee, Objective Structured Clinical Examination (OSCE) committee, Excellence in Education Week committee, Academic Standards and Achievement Committee (ASAC), etc.).
3. **Track Requirements** – It is the responsibility of the member to track of involvement in the Academy. Every 3 years, members’ service and involvement in the Academy must be submitted to the Membership committee to apply for renewal.
4. **Lapse of Membership** – Membership of faculty members or fellows shall lapse in the event of written resignation, loss of UVA SOM faculty appointment, or failure to meet membership requirements during a 3- year cycle. Trainee membership shall lapse in the event of written resignation, loss of UVA SOM trainee status at the end of a training program. Those trainees who are hired as UVA faculty may apply for faculty membership.

**Application Instructions**

1. Complete the Applicant Information, Personal Statement, and Educator Biosketch sections below.
2. Save your completed application with the naming convention: LastName\_FirstName\_Academy\_Member
3. Submit completed application to the Center for Excellence in Education at [cee@virginia.edu](mailto:cee@virginia.edu)
4. Complete the Committee Interest Form [here](https://forms.gle/AKaeBt1Ck1RmBfht6).

Academy for Excellence in Education

**Application Category: Member**

**Applicant Information**

|  |  |
| --- | --- |
| **Last Name, First Name** |  |
| **Credentials** |  |
| **Department Name** |  |
| **Division Name (if applicable)** |  |
| **Application Date** |  |

**Personal Statement**

Please address why you wish to the Academy and how it would help you in this phase of your career and beyond. The statement must also address the ways membership will help you achieve and demonstrate educational excellence. **Do not exceed 500 words**.

**Educator’s Biosketch**

1. **Roles in Education @ UVA and/or other institutions**: You may list up to **five** roles you currently have or have had in education at UVA or another institution. Be sure to include your role, a brief description, and year(s) of service. This description should include your primary role (teaching, research, patient care, or administrative). Please include if this role has associated funding which supports some % of your salary (% FTE). Limit each role and description to one sentence. Example:

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| ***Example UVA Education Role*** | | *NxGen Organ System Leader (10% FTE)* |
| ***Dates*** | *2018 – present* | |
| ***Description*** | *UME Pre-clerkship system leader – Responsible for the curriculum design and teaching of a 4-week course to 1st year medical students* | |

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| **UVA Education Role #1** | |  |
| **Dates** |  | |
| **Description** |  | |

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| --- | --- | --- |
| **UVA Education Role #2** | |  |
| **Dates** |  | |
| **Description** |  | |

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| --- | --- | --- |
| **UVA Education Role #3** | |  |
| **Dates** |  | |
| **Description** |  | |

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| **UVA Education Role #4** | |  |
| **Dates** |  | |
| **Description** |  | |

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| --- | --- | --- |
| **UVA Education Role #5** | |  |
| **Dates** |  | |
| **Description** |  | |

1. **Regional / National Roles in Education**:List service on regional or national committees, societies, task forces. List your role, organization, and year(s) of service. You may list up to **five** roles in education. Limit each description to one sentence. Example:

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| ***Example Regional / National Education Role*** | | *American College of Physicians Education and Trainee Committee* |
| ***Dates*** | *2017 - 2019* | |
| ***Description*** | *Focus on educational opportunities for trainees, and faculty development sessions for faculty in medical education.* | |

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| **Regional / National Education Role #1** | |  |
| **Dates** |  | |
| **Description** |  | |

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| **Regional / National Education Role #2** | |  |
| **Dates** |  | |
| **Description** |  | |

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| **Regional / National Education Role #3** | |  |
| **Dates** |  | |
| **Description** |  | |

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| **Regional / National Education Role #4** | |  |
| **Dates** |  | |
| **Description** |  | |

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| **Regional / National Education Role #5** | |  |
| **Dates** |  | |
| **Description** |  | |

1. **Educational Contributions**: Detail each educational contribution in **2-3 sentences** and include the contribution including the primary domain of focus and evidence of excellence to demonstrate the impact of this contribution. Domains of focus include: teaching; learner assessment; curriculum development; mentoring/advising; and educational leadership/administration. **List a minimum of 1 and up to 5**. Please include the year(s) of contributions and list in order of importance to you. See example below.   
   \*Evidence of excellence can be related to teaching evaluations, awards, accomplishments of mentees/advisees, adoption or adaptation of teaching or assessment materials, invited presentations or participation in working groups that create guidelines or educational resources, editing or authoring textbooks/book chapter, and/or scholarly work in education.

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| **Example Educational Contribution** | | *Resident core curriculum in research* |
| **Dates** | *2016 – present* | |
| **Domain of Focus** | Curriculum Development | |
| **Description** | *Developed a new curriculum focused on research within the program. Sessions included study design, data analysis, and publications. I work with 2 residents each year as they develop their careers in medical research.* | |

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| **Educational Contribution #1** | |  |
| **Dates** |  | |
| **Domain of Focus** | Click here to select a domain of focus from the drop-down list. | |
| **Description** |  | |

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| **Educational Contribution #2** | |  |
| **Dates** |  | |
| **Domain of Focus** | Click here to select a domain of focus from the drop-down list. | |
| **Description** |  | |

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| **Educational Contribution #3** | |  |
| **Dates** |  | |
| **Domain of Focus** | Click here to select a domain of focus from the drop-down list. | |
| **Description** |  | |

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| **Educational Contribution #4** | |  |
| **Dates** |  | |
| **Domain of Focus** | Click here to select a domain of focus from the drop-down list. | |
| **Description** |  | |

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| **Educational Contribution #5** | |  |
| **Dates** |  | |
| **Domain of Focus** | Click here to select a domain of focus from the drop-down list. | |
| **Description** |  | |