



Welcome to GME Orientation!

Turn on your Work Phone and do the following:

1. Select your Language
2. Select United States
3. Select Wifi
 - Network – HSCS-PDA
 - Password: icareihealibuildbeyondmeasure
4. Select - **DON'T TRANSFER APPS & DATA**
5. Remote Management – Select Next at the top
6. Sign-in using your UVA Email ID & Password
7. Wait for further instructions



Medical Center



School of Medicine



Medical Center
GME Office



Program
Faculty and
Coordinators



800+ Trainees



125 Training
Programs





GME Office Services

- Notary services (8am-3:30pm)
- Public service loan forgiveness forms
 - GME training at UVA qualifies. Complete page one of PSLF form annually and submit to us for assistance with completion and submission. Email forms to PSLFGME@hscmail
- A copy of your credentialing file
- Free cold brew coffee!
- Help



MORE HELP!

- **Faculty and Employee Assistance Program (FEAP).** Free, confidential, not managed through EPIC. Call 243-2643 to self-refer or page them after hours.
- **GME COACH** – A multidisciplinary program to which trainees can confidentially self identify for assistance throughout training. Contact Dr. Karen Warburton by email.
- **GME Anonymous Hotline**
 - (434)409-7096
- **PHYSICIAN WELLNESS PROGRAM**



In addition to your HR benefits package:

- Parking Subsidy (\$120) (you'll see a "housestaff benefit" in 24/26 of your paychecks. The Parking fee is also deducted directly from your paycheck (24/26).
- 2 Coats and scrubs (green/grey) (GME website for reorders)
- iPhones
- Business cards (order on GME website)
- Short term loan
- Meal Money (set annual allotment by program) – should have been loaded 7/1.



Linens and Scrubs

- **Everyone can have two pairs of green scrubs for general use to launder at home. Pick up at Linen Services.**
- Trainees in surgical, and procedural programs take your ID badge to have it activated for grey scrub machine access.
- Any other trainee can obtain grey scrubs for day use by visiting linen services at any time. Grey scrubs are not allowed to leave the building.
- If you pick up your white coats and they don't fit – go to GME website and re-order correct size.



ID Badges

- *If your ID badge is not giving you access to something you need, email IDSERVICES in Outlook.*
- ID Badges must be worn at all times when you are in the facility. They must be worn above your waist.
- There is a \$20 charge to replace a lost ID badge.
- Your employee ID # is on the back of your ID badge.
- All hospital entrances are locked/badge only AT ALL TIMES



IT Systems

- **Your EPIC, PACS, and a VPN have all been requested for you.** Please do not re-request these systems.
- If you need additional system access Google “UVA HSTS Access” and request access to the system. It will automatically route to Diane for approval. No need to alert her.



Paychecks

- You will be paid every two weeks thereafter by direct deposit. Set up direct deposit through Workday.
- Check your paycheck to ensure we're paying you correctly. Alert GME if not.



ORIENTATION MATERIALS

Graduate Medical Education

Resources

Note: Some resources are on the Health System INTRANET and require a UVA UserID log-in.

- [Chaplaincy Services](#) (i.e. bereavement, cultural and spiritual sensitivity)
- [ERAS Web PDWS User Tips](#)
- [Residency/Fellowship Program Director Job Description](#)

Educational Resources

- [ACGME Accreditation Requirements](#)
- [AMA GME Guidebook](#)
- [AAMC Home](#)
- [Freida Online](#)
- [Virginia Board of Medicine](#)
- [UVA GME Core Lectures](#)

Coordinator Training Resources

- [System Contact/Reference Info](#)
- [Principles of Block Schedule Auditing](#)

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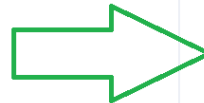
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PROTECTING HEALTH AND SAFETY - COVID TESTING PROCEDURES

COVID-19 > COVID TESTING

COVID Testing - UVA Health & Academic Division

As of March 2022, prevalence testing is no longer required for unvaccinated students or Academic Division faculty and staff. It remains required for unvaccinated UVA Health team members. (UVA Health team members are governed by [OCH-002: Occupational Health Screening and Maintenance.](#))

This infographic offers additional helpful information about the University's updated approach to testing, including what to do if you are experiencing symptoms or are a close contact.

Any employee who is experiencing symptoms of [COVID-19](#) should isolate and contact [Employee Health](#) at 434-924-2013 for evaluation, and if COVID-19 positive, should refer to [specific procedures on the HR website.](#)

Employees who have been in [close contact](#) with someone who tested positive for COVID-19 should follow [VDH guidance](#) and contact [Employee Health](#) at 434-924-2013 for evaluation or schedule a test at [Employee Health](#) through [Time2Test.](#)

COVID-19
ACD COVID-19 HR INFORMATION
ACD COVID VACCINE GUIDELINES
COVID BOOSTER INFORMATION
★ COVID TESTING
COVID REQUIREMENTS AND GUIDELINES FOR UVA NEW HIRES
UVA HEALTH COVID-19 HR INFORMATION
MANAGING LEAVE DURING COVID-19
VIRTUAL INTERVIEW GUIDANCE, COVID-19
TELADOC



Cell Phone Numbers

DIANE FARINEAU

434-465-0128