

**GME Approval Form for Industry-sponsored Educational Activity**

Form must be submitted a minimum of 30 days in advance of the activity to be approved.

1. Name and purpose of activity: \_\_\_\_\_

2. Location of activity: \_\_\_\_\_

3. Date of activity: \_\_\_\_\_

4. Name of vendor: \_\_\_\_\_

5. Trainee(s) program: \_\_\_\_\_

6. Department Contact for Follow Up: \_\_\_\_\_

7. Name of trainee(s) that will participate in activity:

\_\_\_\_\_

YESNO

8. Is the activity only available to trainee(s) with vendor support?

9. Will trainee attend any meals or activities with vendor support?

If yes, please describe:

\_\_\_\_\_

10. Can source of funding be hidden from trainee?

If no, why not?:

\_\_\_\_\_

11. Has trainee completed conflict of interest training

Please describe format/training:

\_\_\_\_\_

12. If available, please provide additional information about the vendor support activity in attached documentation (e.g. brochure, flyer, website)

\*Name/signature of Department Chair and date:

\* By signing above the Chair acknowledges that her/his name must be provided to the Vendor for purposes of any required reporting by the Sunshine Act.