Date

Company

Name

Address

Re: PI

 “Title”

Dear Name:

This letter represents the University of Virginia’s commitment to participate in the Company proposed Phase I STTR Project entitled, “Title". PI will serve as a Principal Investigator for the University on the sub-award that will result if the award is made. This letter also confirms that the appropriate programmatic and administrative personnel of each organization involved in the application are aware of the PHS consortium grant policy and are prepared to establish the necessary inter-institutional agreements consistent with that policy.

Furthermore, the small business concern (Company) and the research institution (University of Virginia) certify jointly that generally: (1) the proposed STTR project will be conducted jointly by the small business concern and the research institution in which not less than 40 percent of the work will be performed by the small business concern and not less than 30 percent of the work will be performed by the research institution (“cooperative research and development”); (2) the proposed STTR project is a cooperative research or research and development effort to be conducted jointly by the small business concern and the research institution in which not less than 40 percent of the work will be performed by the small business concern and not less than 30 percent of the work will be performed by the research institution (“performance of research and analytical work”); and (3) regardless of the proportion of the proposed project to be performed by each party, the small business concern will be the primary party that will exercise management direction and control of the performance of the project.

Sincerely,

Stewart P. Craig

Assistant Dean for Research Administration

Director, Office of Grants and Contracts

University of Virginia, School of Medicine

Office of Grants and Contracts