SOMOGC's Tips and Reminders – February 2020

- **The Deadline Policy is alive and well – please adhere to the "5 and 2" due dates and make sure that all files are in FINAL form when submitted to our office**
  - https://med.virginia.edu/grants-and-contracts/grants/policies-and-procedures/

- **Help us help you and process your proposals faster – please upload any/all solicitations, guidelines, and sponsor funding information to the ePRF.**
  - **This is especially imperative if your proposal has a non-standard F&A rate. All unusual F&A rates must be documented in the ePRF.**

- **ASSIST allows you to VALIDATE and PREVIEW your NIH application. Make use of these features!**

- **We have a website! It has helpful things! Please make use of the forms, templates, budgets(!), and contact lists.**
    https://med.virginia.edu/grants-and-contracts/forms/

- **New SOMOGC Portfolios – know your POC**
  - https://med.virginia.edu/grants-and-contracts/about/som-ogc-department-assignments/

- **Help us SAVE THE F&A RATE! Please DON'T volunteer cost sharing in your proposals.**
  - **Avoid quantifying "in kind" support in proposal documents or you'll have to deal with the dreaded COST SHARE COMPANION ACCOUNT…**

- **NIH salary cap – increased to $197,300**

- **NIH now requires ORCID IDs be included in the Commons Personal Profile for any fellowship/training (K-award) applicants. This will soon be required for all investigators, so get those ORCIDs entered!**

- **There has been no change to the <u>approved</u> fringe rates for sponsored programs (don't believe what you were told for budgeting!). Continue to use our approved rates (28.9% and 39.6%) until further notice.**

- **ePRF approvals**
  - **Approvals are required from collaborating investigators outside of your department (with measurable effort) and their department chairs.**
  - **If the investigator is outside of SOM, their school Dean's Office must also approve.**
  - **The ePRF isn't considered complete until these approvals are in place.**

- **LOIs/Pre-Proposals**
  - **If there is a <u>budget</u> or <u>institutional signature</u> required, please complete the LOI/Pre-Proposal ePRF and submit via the standard proposal process.**

- **Limited submission opportunities**
  - ○ **Please contact SOMOGC as soon as possible if your faculty wants to apply to a limited submission opportunity and we will vet the opportunity through the VPR's Office to ensure there are no other applicants.**

- **RG Accounts – Changes are coming!**
  - ○ **OSP is drafting a new policy in response to the internal audit findings on RG accounts. Help us get ahead of the game!**
  - ○ **RG balances MUST be below 25% of the total award amount unless significant and compelling justification is included.**
  - ○ **Reasonable faculty and staff salary MUST be charged to the award before an RG will be approved. Again, significant and compelling justification will be required to approve any RG transfer without faculty and/or staff salary expenses.**

- **Updated AOR accounts – please be sure to use SOM-specific accounts**

Sponsor	System	Authorized Official Account Name	Authorized Official Email	Financial Official (if applicable)	Financial Official Email
American Heart Association	grants@heart	Lauren Armstrong	uva_som_ogc@virginia.edu	Urmila Bajaj	osp-postaward@virginia.edu
HRSA	EHB	Lauren Armstrong	uva_som_ogc@virginia.edu		
NSF	FastLane/research.gov	Lauren Armstrong	uva_som_ogc@virginia.edu		
[multiple]	ProposalCentral	Lauren Armstrong	uva_som_ogc@virginia.edu	Urmila Bajaj	osp-postaward@virginia.edu
Incoming subcontracts / Other		Lauren Armstrong	uva_som_ogc@virginia.edu		
NIH	ASSIST	Lauren Armstrong	som-grantsgov@virginia.edu		
DOD [Pre Applications]	eBRAP	Lauren Armstrong	som-grantsgov@virginia.edu		
[multiple]	grants.gov	Lauren Armstrong	som-grantsgov@virginia.edu		
JDRF (system allows only one account per organization)	SmartSimple	Stewart Craig	ospnoa@virginia.edu		
[multiple] (system allows only one account per organization)	Fluxx	Stewart Craig	ospnoa@virginia.edu		