

Forms Approval Matrix - School of Medicine

Form Type	PI	Department Chair / Delegate*	School Admin / SOMOGC	mPI / Co-Investigators [including Co-PI's Dept Chair and School Admin as applicable]*
ePRF	X	X	X	X
eNFA				
Collaboration Agreement	X	X	X	
Academic Program Agreement	X	X	X	
IP Management Plan	X	X	X	
Teaming Agreement	X	X	X	
Consortium Group	X	X	X	
Data Security Plan	X		X	
Data Use/Transfer Agreement [DUA/DTA]	X		X	
License Agreement	X	X	X	
Loan Agreement	X	X	X	
Material Transfer Agreement [MTA]	X		X	
Non-Disclosure/Confidential Disclosure Agmt [NDA/CDA]	X		X	
Other	X	X	X	
eSPAR				
At-risk/Preliminary	X	X	X	
Just-In-Time [JIT]	X		X	
Offer Acknowledgement	X		X	
Transaction Controls [FCER]	X		X	
At-risk/Extension	X	X	X	
No-Cost Extension [NCE]	X	X	X	
Change PI	X	X	X	X
Pre-award Costs	X		X	
Change Sponsor	X		X	
Change Scope	X	X	X	
Internal Budget Transfer [including RG]	X	X	X	X
Early Termination/Grant Transfer	X	X	X	
Reporting [including RPPR]	X		X	
Other	X	X	X	
SP30	X	X	X	

*please follow guidance from individual departments or schools if they vary from the above requirements