SCHOOL OF MEDICINE RESEARCH ADMINISTRATORS MEETING

SOM RAM

VIRTUAL COMMUNICATION – JUNE 2025

UNIVERSITY *of* VIRGINIA

CURRENT Topics

Updated SOM Huron Naming Conventions - https://med.virginia.edu/grants-and-contracts/site-menu/forms/#app

- **FP** – should accommodate placeholders for future Workday Award ID (AWD-xxx) and Sponsor ID (e.g. R01xxx)
- **Award** – OSP will utilize the FP Short Title and add Workday Award ID as a prefix
- **Agreements**
- Funded (e.g. CSA, SRA) – will match FP
- Non-Funded (e.g. CDA, MTA, DUA) – see examples
- **AMR** – Short, specific, description of requested action
- **Award MOD** – OSP will utilize the AMR Short Title and add Workday Award ID as a prefix

**Please use these conventions in future actions. SOMOGC will contact you for changes if needed.

CURRENT Topics

NOT-OD-25-110 – NIH has disabled automatic NCEs; must be requested by Prior Approval

- Prior approval letter should include:
  - New requested end date
  - Amount of the unobligated balance
  - Confirmation that the PI will maintain measurable effort during the NCE period
  - Rationale for the extension
  - Short progress report
- Budget & Justification for remaining balance (all continuing sub sites must have detailed budgets and justifications)
- Prior Approval request will be prepared in Commons and submitted by SOMOGC (see example on next slide)

Prior Approval Request No Cost Extension - Modify Request ❓

* Required Fields

Application Information

PD/PI Name

PD/PI User ID

Grants Management Specialist
Nguyen, Lan
nguyenla@mail.nih.gov
301 594-2583

Program Official
Flicker, Paula F.
flickerp@nigms.nih.gov
(301) 594-0574

Grant #:

Application Title

Institution
UNIVERSITY OF VIRGINIA

Budget Period
10/01/2023 - 05/31/2025

Project Period
09/30/2020 - 05/31/2025

Request Details

Request ID: 71787

Number of Months *
Select One ←

Proposed Budget Period End Date

Proposed Project Period End Date

Amount of Unobligated Balance *
←

Does PI Maintain Measurable Effort? *
Select One ←

Progress Report * ← [Short Progress Report of Preceding Budget Period]

⬆ Drop file or browse to attach up to 1 PDF file(s), not exceeding 6MB per file.

Budget Document * ← [Use R&R Budget Form; Flatten and Combine with Justification; Include Budgets for UVA + All Sub Sites]

⬆ Drop file or browse to attach up to 1 PDF file(s), not exceeding 6MB per file.

Justification Document * ← [Request Letter/NCE Justification]

⬆ Drop file or browse to attach up to 1 PDF file(s), not exceeding 6MB per file.

CURRENT Topics

Data Certification for DUAs

- Certification **NO LONGER REQUIRED** from the Research Data Analytics Team
- PIs will self-certify via new PI Data Security Certification form - https://med.virginia.edu/grants-and-contracts/site-menu/forms/#agreement

Agreement Reminders

- Utilize checklists, routing guides, job aids on SOMOGC website [link above]
- Verify all required approvals on the SOM Internal Approvals Matrix - https://med.virginia.edu/grants-and-contracts/site-menu/forms/#route
- Fast Track your action - not everything needs department chair approval!

Form Type	PI	Department Chair / Delegate*	School Admin / SOMOGC	mPI / Co-Investigators [including Co-I's Dept Chair and School Admin as applicable]*
Funding Proposal (FP)	X	X	X	X
Agreement [Non-Funded]				
Confidentiality Agreement	X		X	
Consortium Agreement	X	X	X	
Data Use Agreement	X		X	

Notifications & Reminders

NIH RPPRs

- Report on ALL activities for the current budget period (do not eliminate information for foreign subs)
- Do NOT use RPPR as a prior approval request

Clinical Trials

- Remember to submit CSA and FP together – OSP will not forward CSA for review without linked FP record

F&A Rate Agreement Changes

- Updates to MTDC base (subaward threshold, equipment threshold, etc) are effective **07/01/2026** – keep these changes in mind when budgeting for applications this fall

Notifications & Reminders

SOMOGC Deadline Calendar is Back!

- https://med.virginia.edu/grants-and-contracts/site-menu/grant-deadlines/
- **IMPORTANT!** – deadlines for NIH Cycle II standard R01/U01 Renewal/Resubmissions:
  - Administrative Deadline – June 27th (THIS FRIDAY!)
  - Technical Deadline – July 2nd
  - Sponsor Deadline – July 7th

OSP Authorized Official for Award Documents

- Laura Kozma now replaces Stewart Craig as OSP's Authorized Official for all award documents and RPPR submissions
- Please use uva_som_ogc@virginia.edu for all sponsor/award correspondence. Do NOT use ospnoa@virginia.edu.