**Mulholland Monthly Meeting Minutes: June 16th, 2021**

“Every day above ground is a great day, remember that” - Mr. Worldwide

Zoom link: https://virginia.zoom.us/j/98468342992?pwd=a3RPSG9KVkJGNFBkU0NicGFUdkFTQT09

* Snack Time!
	+ Started the meeting by getting to know the officers of the Mulholland Society
* Constitution/Bylaws
	+ The Mulholland E-Board proposed a change to the current funding process to better support clubs. We found that clubs have previously felt limited by the $90 allocated to each club. With this proposed change, any club can apply for any amount of money. However, there are specific steps depending on the amount requested by the club. The protocol is describe in the bylaws which are on <https://docs.google.com/document/d/1Z-45VpOecfrYDSAYSYMCogOibwJWkufm-xy4WUUfI6M/edit> and shared at the end of these meeting minutes as well. If the amount requested is within the range where the proposal needs to be presented at a Mulholland meeting, please reach out with the proposal to E-board at least one month before you would like to use the money.
	+ A suggestion shared at the meeting is to cap the amount that can be requested for the 1st semester so that we do not run out of money for the second semester. Over the last couple years, Mulholland has not reached close to the limit in the Activities Budget, so we do not anticipate the money running out within the first semester. We will keep this thought in mind though when approving and allocating funds for clubs.
	+ This bylaw was approved by 2/3 vote.
* Community Concerns and Shameless Plugs
	+ Mike and Jacqueline have set up [**https://www.vmedvolunteer.com/**](https://www.vmedvolunteer.com/) which lists volunteer opportunities available to students including projects with student-run (UVA) organizations as well as community organizations. Please fill out this spreadsheet <https://docs.google.com/spreadsheets/d/1_qsgIgeNu4xzddhY_2DdQPYGMQuOtQXadMtj2kE7bQU/edit#gid=0> if you are currently participating in/leading volunteer initiatives so that it can be incorporated into the website. The goal is for this website to serve as a database where students can easily find available opportunities.
* Updates + Debriefs
	+ Please have your transition meeting if you have not done so already.
	+ **IIC - BLM + Daunte Wright Silent Protest**
		- Great turnout for the silent protest (about 45 people attended). It was well-organized; there was an introductory speech, 9-minute moment of silence and meaningful reflections afterward.
	+ **SMD 23 Gala**
		- Gala is booked for December 18th at the Omni. Big thank you to Dylan and Kaleigh who have been working on organizing this gala!
	+ **Club Contact Info**
		- Please fill out the Mulholland club spreadsheet if you are a leader of a club. By filling out the spreadsheet, clubs are registering with Mulholland, which is a requirement in order to access funding for the upcoming year.
			* <https://docs.google.com/spreadsheets/u/1/d/1lY2y3nyhPucV9jpyWpIQ5ziFto4OE1ttsXgwR8XQjQk/edit#gid=300342273>
	+ **M1 Bar Crawl and Roulette Part 1**
		- These social events went well. Thank you to everyone who participated :)
	+ **2020-2021 Mulholland Society Budget**
		- The remaining funds within the 2020-2021 Budget will expire on July 31st. We are open to any proposals for how the remaining money can be spent.
* Discussions and Brainstorming
	+ **Outdoor Adventures Club Funding Proposal**
		- The goal of the Outdoor Adventures Club is to bring medical students together in the outdoors.
		- They have hosted a couple events over the last couple months including bouldering, climbing, and trailing running events. They are planning to host more of these events in the future.
		- The club presented a proposal to use $450 to purchase climbing equipment. The club will use the equipment during club activities (which will help increase the number of students that can participate during their events) as well as allow medical students (including students who will be moving to Northern Virginia for clerkships) to borrow the equipment for other activities. The team shared the names of the 5 club members and leaders who will be responsible for storing and keeping track of the equipment.
	+ **VMOO**
		- **Location, Equipment, Counselors**
			* **Team:**
				+ Zach, Ben, and Mike are planning the M1 VMOO
				+ Caroline and Ana are planning the M2 VMOO
			* **Counselors:**
				+ Have met with the planning teams and roles were assigned on who is responsible for food and activities.
			* **Location:**
				+ Camp site will be at the Caldwell Fields Campground (<https://www.recreation.gov/camping/campgrounds/120840>); though there is no waterfront space, there is open fields and space for parking. It is the best option for a camp site that is available during the VMOO weekend.
			* Currently working with administration to send out the interest survey to the incoming class
	+ **ATMS Big/Little Sib Program**
		- ATMS is planning to host events where M1s can meet the M2s that signed up to be “Big Sibs.” The goal for the events is to provide M1s with an opportunity to meet the students whom they would prefer to be matched, so that strong connections can develop through the matches.
			* Considering a trivia night, scavenger hunt, study strategies workshop and a volunteering event as some potential events
			* Looking to give incentives to both the big and little sib such as gift cards to encourage meeting up throughout the year, potentially during the transition times (between systems or clerkships).
		- Encouraging students to participate in the “Dear First Year Letters” project; participation in this project will likely be a requirement in order to become a “Big Sib”
	+ **Revamping the Club page on the Mulholland website**
		- We are looking to create an organized and appealing Club page to supplement the current Mulholland Club spreadsheet. The goal is to have a table that would display the name, quick description and flyer/pictures that represent each club as well as a contact person. Quang is planning to send out a google form to club leaders to gather this information, so it can be incorporated into the new page.
			* Resource: <https://cacs.virginia.edu/>
		- We will also work to better organize the Mulholland club spreadsheet by categories/types of clubs.
* Upcoming Events and Future Items
	+ The first tubing event will be on June 26th.
		- We need one more person for the group rate
	+ Lounge Clean-up
	+ We will be sending out information about the funding changes and form within the next couple weeks.
	+ VMOO for SMD25
	+ M1 Orientation planning
		- Steven will forward the orientation schedule and information to the social chairs and anyone else that is interested in this information.
	+ Looking to plan another round of roulette or scheduling another tubing trip in July if there is interest.
	+ Please sign up on <https://docs.google.com/spreadsheets/d/1FESSo4RSjQMcmPcHUsS-eq5JswNQ30dZF-pCZNoh5I8/edit?usp=sharing> to serve as a virtual host for the upcoming admissions cycle. The role of the virtual host is to connect with an interviewee for an hour (through zoom, phone, or text) before their interview.

Bylaws

*Article II: Student Club Funding Requests*

The Mulholland Society will allocate funding for the use by Student Clubs in the “Activities Fund” of the Society budget. To qualify for use of Mulholland funding, student organizations must be registered with the Mulholland Society and must renew their registration annually. In order to receive funding, student club representatives must submit a funding request form, a copy of which will be sent to all student clubs at the beginning of each school year. This form will require basic contact information, a description of what the funding will be used for along with a breakdown of individualized items to be funded. There is no limit to the amount, or the frequency clubs may request funding; however, all funding requests must be approved by majority vote of the Mulholland Society Executive Board. Requests will be evaluated on a rolling basis, first come, first serve.

As stated above, there are no limitations on club funding requests, but certain financial thresholds will require further information explaining the nature of the request as detailed below.

* Requests of total value < $100 may be submitted by one individual without any co-signatures needed
* If a request totals > $100, two individuals must complete and co-sign the funding request form
* If a request totals > $250, five individuals must complete and co-sign the form, and they must bring their request to the greater Mulholland Society monthly meeting for discussion
* If a request totals > $500, five individuals must complete and co-sign the form, and the request must be presented to the Mulholland Society monthly meeting for discussion and voting by ⅔’s majority.
* Requests > $1000 will require special approval with five individuals completing and co-signing the request form, presentation and approval by ⅔’s majority vote at the monthly Mulholland meeting, and signature of approval from Dr. Densmore or another Student Affairs Dean.

Requests are to be submitted at least one month \*\*\* prior to the use of the approved funds, and if they require Mulholland discussion or approval, must be added to the agenda, and brought forth to the Mulholland Society Executive Board at least one week prior to the monthly meeting. In evaluating the requests, the sum of total funding is what the Board will approve. For example, multiple requests of $100 being used for the same event or by the same club will be evaluated based on the total request.