

**UNIVERSITY OF VIRGINIA
TUITION REMISSION PROGRAM
FOR GRADUATE RESEARCH ASSISTANTS**

1. PROGRAM HIGHLIGHTS

Provides for remission of actual in-state tuition and required fees during the academic year.

May be charged to grants and contracts if allowed by sponsor. Federal grants and contracts do permit such charges.

Institutional policy that all eligible graduate research assistants shall be provided tuition remission, regardless of source of funds for the assistantship.

2. ELIGIBILITY REQUIREMENTS

Employed as a graduate research assistant and paid through the payroll system under object code 24300. Note: graduate assistants (graders, work assignments of variable hours, etc. are not graduate research assistants and are not eligible for tuition remission).

Has been assigned at least a half assistantship during the semester in which the GRA receives tuition remission. The minimum assistantship is \$8,000 per academic year.

3. GRANT BUDGETING

In-state remission may be budgeted in grant requests. The assistantship is budgeted under personal services as usual. Budget Tuition Remission in the "Other" category and footnote. The footnote does not need to be elaborate. The following are examples:

Tuition remission is provided all University of Virginia graduate research assistants employed in non-sponsored as well as sponsored activities and in accordance with the provision of OMB Circular A-21.

OR

Tuition remission is a portion of the compensation paid to all eligible University of Virginia graduate research assistants in accordance with institutional policy and the provisions of OMB Circular A-21.

**TUITION REMISSION – GRADUATE RESEARCH ASSISTANTS
PAGE 2**

4. IMPLEMENTATION PROCEDURES

a. GRAs Supported from Non-Sponsored Program Sources

Submit at the beginning of the semester or year a Nomination and Authority which specifies the account to be charged. Tuition remission cannot be charged to a state operating account. It may be charges to fellowship funds, overhead accounts, or gift accounts. Use restriction code 8 as this will automatically adjust the charge if there are changes in the student's registration.

b. GRAs Supported from Sponsored Program Sources

The tuition remission **MAY** come from the same sponsored program source from which the student is paid the assistantship. If the remission is to come from some other source, follow the procedure for non-sponsored program