

## Virginia Higher Education Opioid Consortium (VHEOC)

### REQUEST FOR PROPOSALS (RFP) TEMPLATE

DRAFT

Submit RFPs to: [VHEOC@virginia.edu](mailto:VHEOC@virginia.edu)

FINAL

Questions? Call 434-243-2457

DATE SUBMITTED: January 15, 2020

**\*Limit to One Page\***

<b>Name/Location of CSB</b>
Colonial Behavioral Health 473 McLaws Circle, Williamsburg, VA 23185
<b>CSB Project Contact(s)</b> (Include name, title, email, phone number for point(s) of contact)
<i>This information will be provided upon award notification.</i> <hr/>
<b>Project Summary</b>
<i>With this Request for Proposals (RFP), the above-named CSB invites proposals from the Virginia Higher Education Opioid Consortium (VHEOC) for the purpose of: Assisting the Historic Triangle Drug Prevention Coalition with identifying all available sources of data to inform decision making and to measure the impact of prevention activities within our catchment area, which includes the counties of James City and York and the cities of Poquoson and Williamsburg. Upon completion of the research and analysis, develop a dashboard or database that can be used to monitor data. Data acquired will be shared with coalition members to assist in determining collaborative activities.</i>
<b>Proposed Project Completion Date</b> (Timeline to be within current funding period ending Sept. 30, 2020)
June 2020 <b>*Project completion date extended to <u>Sep 30, 2020</u></b>
<b>Project Scope of Work Requested</b>
<ol style="list-style-type: none"><li><b>BASIS/NATURE OF PROBLEM:</b> The Historic Triangle Drug Prevention Coalition (HTDPC) was formed in 2017, and is comprised of representation from each of the four localities and their various departments and 14 partnering agencies. The HTDPC Data Subcommittee does not have the resources to explore and analyze all of the data that may be available to them. Compounding the issue is that the localities and their departments each have independent systems that do not flow into a centralized location. The HTDPC does not have the expertise to create a centralized database or dashboard to monitor data. Without data, the Coalition is unable to target prevention efforts, set goals and measure impact in a coordinated and comprehensive manner.</li><li><b>PROJECT OBJECTIVES:</b><ol style="list-style-type: none"><li>Create a dashboard or database for the Coalition to monitor data.</li><li>Make recommendations on the data that should be monitored to inform decision making.</li></ol></li><li><b>SPECIFIC SERVICES/ACTIVITIES REQUESTED TO ACHIEVE OBJECTIVES:</b><ol style="list-style-type: none"><li>Explore all sources of data available to the Coalition (local and state level data and reports).</li><li>Survey local law enforcement, Emergency Medical Technicians, Departments of Social Services and other community partners to identify all local sources of data.</li><li>Analyze the data sources to make recommendations on what data should be monitored.</li><li>Create a dashboard for the Coalition to monitor data on an ongoing basis.</li><li>Train Coalition Data Subcommittee members on how to maintain the database/dashboard.</li><li>To make requests to the VHEOC for additional relevant data that may yet not be available.</li></ol></li></ol>

