Research Ramp-Up Process – June 2020

VPR Website – Guidelines, Archive, Conduit- to Phase I
https://research.virginia.edu/research-ramp-guidance
PI ramp-up information on
https://research.virginia.edu/research-ramp-toolkit
 Guidelines (available now)  Ramp-Up, not a Switch
•  Forms for individual PI lab ramp-up plans (personnel, space, scheduling uploading (May 26-June 1)
•   - Includes use common/shared spaces, offices
•  Routing from site for institutional approvals  
   (This may be an iterative process)
EHS course (May 26-June1) can be done in parallel
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- P.I.: Submits Draft Ramp-up Plan to VPR site
- Unit Director: Approves Lab Plans on VPR site, Monitor name to SAD
- SAD: Approves plans to VPR

Final approval: SAD approval of plan, EHS training completed, monitor name
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PI responsibilities

- Upload plans for lab ramp up on VPR site:
- Personnel – information – timeline and personnel prioritization
- Spaces, including common spaces, cores and work density plan (250 sq ft – min 6 ft in work flow traffic)
- Weekly scheduling
- Compliance information, assurance – masks, disinfecting, personal handwashing and distancing, ensure EHS training
- Be an exemplar for following appropriate procedures and compliance
Approvals:

Unit leaders (chairs, divisions, directors) will
• Name floor monitors (on site)
• Approve individual plans
• Provide oversight of common space
• Encourage a culture of compliance and oversight
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SOM – Sr. Assoc. Dean for Research
• Approves plans routed from chair/director through VPR
• Establishes building monitoring committees – ensure consistency
• Establishes Advisory Oversight Group – Institutional biosafety leaders