

## INTERIM SUPPORT FOR RESEARCH APPLICATION

### INTERIM SUPPORT FOR RESEARCH PROGRAM GUIDELINES:

Interim funding support is intended to enable researchers to continue ongoing peer-reviewed research work to the point where external funding can be re-established. While other situations will be considered, due to internal financial constraints, the highest priority will be given to proposals which meet all of the following criteria:

- External funding has lapsed, and although the renewal proposal was not funded, it has received favorable peer reviews, and has fallen just below the funding range of the external agency or received a fundable score; however, agency funds are unavailable.
- The Department Chair and the Associate Dean for Research support this request and indicate in an attached statement the financial contribution that the department/school will make to enable the work to continue. The Principal Investigator (PI), Department Chair, and the Associate Dean for Research in the appropriate school must approve the request and sign the application form.

### REQUIREMENTS AND RESTRICTIONS:

- The Principal Investigator's school and department must provide a cumulative total of 50% of the requested interim funding support. Principal Investigator salary may be supported only from the funding provided by the school/department. No more than ½ of the school and department cost share amount may be used for PI salary.
- The portion of funding provided by the VPR will not be used to support the Principal Investigator's salary. Equipment purchases will not be supported by interim support funds. The primary intent of interim support funds is to support postdoctoral fellows, graduate students and/or laboratory technicians' salaries working on project(s) associated with the lapse in funding. The funds can be used for supplies and travel required by the research project (but not to scientific meetings).
- Interim support will not exceed \$100,000 total from all sources.
- The VPR funds will be available, from the date of transfer of funds, until the lapsed grant proposal is funded, contingent upon yearly progress report submissions that adequately justify their continued availability. If satisfactory progress towards meeting the goals of the proposal is not established, the VPR reserves the right to require that unspent funds be returned to the Interim Support Program after one year.
- If the lapsed grant proposal is funded, the remaining interim lab funds will be returned proportionately to the sources of funding.
- Typically faculty must have conducted research fulltime at the University for no less than 3 years to be eligible for VPR interim support.
- Approval of the Department Chair and the school's Associate

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Approval must be obtained from the Associate Dean for Research within the appropriate school prior to submitting the request to the Office of the Vice President for Research. Requests are to be submitted to the Associate Dean for Research no later than November 5, March 5, or July 5.

After all documents have been completed, this form, together with required attachments, should be submitted electronically to [jdb9b@virginia.edu](mailto:jdb9b@virginia.edu) no later than November 15, March 15, or July 15

### APPLICATION TIMELINE:

DUE TO SCHOOL DEAN	DUE TO VPR
November 5	November 15
March 5	March 15
July 5	July 15

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**REQUIRED ATTACHMENTS:**

- **COPY OF THE GRANT APPLICATION** (at a minimum should include these sections: budget, specific aims, background and significance, and summary statement with critical reviews).
- **COPY OF THE PROPOSED WORK TO BE DONE WITH THE INTERIM FUNDS** and budget needed for the MINIMUM FUNDING needed to allow the work to continue until external funding is established.
- **COPY OF AN ITEMIZED LIST SHOWING CURRENT EXTERNAL FUNDING AND PENDING GRANT APPLICATIONS.** Interim support awards are limited to a maximum of \$100,000, half of which must come from Department/School funds. Remaining funds will be returned to the sources proportionately, if not fully utilized. Refer to “Interim Funding for Research Guidelines” for specifics on the requirement for progress reports and duration of fund availability.
- **LETTER OF SUPPORT FROM DEPARTMENT CHAIR** highlighting the importance of the research to the strategic direction of the department, impact the interim funding will have on PI research, the likelihood of refunding, and any other comments important to the review of the proposal.

**PLEASE COMPLETE THE FOLLOWING INFORMATION:**

<b>DATE OF APPLICATION:</b>	
<b>PRINCIPAL INVESTIGATOR:</b>	
<b>OTHER COLLABORATORS:</b>	
<b>TITLE OF PROPOSAL:</b>	
<b>NAME OF AGENCY MOST RECENTLY SUBMITTED TO:</b>	
<b>AMOUNT OF INTERIM SUPPORT REQUESTED:</b>	

<b>APPROVAL OF DEPARTMENT CHAIR:</b> <i>Signature</i>	
<b>APPROVAL OF ASSOCIATE DEAN FOR RESEARCH:</b> <i>Signature</i>	
<b>PRINCIPAL INVESTIGATOR:</b> <i>Signature</i>	