

# Direct Studies Transfer Project

**PROJECT SCOPE:** Transfer of images from outside facilities and viewing of those images once receive on UVA PACS.

**Transfer Process:** To allow direct transfer of images for patients via electronic transfer to UVA PACS.

1. A.) Clinicians instruct the facility where the requested study is housed to send to UVA PACS.
- B.) Studies are transferred directly to UVA PACS and then notification of images sent.

The outside studies are transferred via T1 connection to the IEP server, and sent to the PACS Referral folder.

## **TRAUMA/ED PATIENTS:**

1. The facility should fax preliminary reports for the images sent with the number of transmitted images written on the report to allow the viewer to determine if all images were received to UVA ED at 434-924-1201.

If all images are not received, the ED admitting physician/ team should contact the sending facility to request a resend.

**QA Process:** Once the images have been transferred, a QA process is performed to prepare images for viewing. **For Trauma and/or ED patients, go directly to Viewing Process.**

- 1.) When outside studies are sent, an accompanying fax sheet should be sent to fax number: **434-244-7552.**

The following information should be included:

Patient Health Information  
Facilities Medical Record Number  
Accession number  
Modality type  
Number of images transmitted  
Date of service.

**We strongly discourage the use of patient name, social security number, or other sensitive patient data.**

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- 2.) The requesting UVA clinician's support staff is responsible for registering the Patient into A2K3. This is the UVA registration system. This should be done prior to the images being sent from the outside facility.
- 3) Upon receiving fax notification that images have been sent from the facility, the Radiology Applications team or designee QA's the studies using documented procedures.
- 4.) Once the QA process is completed, the requesting physician will be emailed that the study is available in PACS for their review.
- 5.) The study will then be deleted from the Referral folder.

**NOTE: The QA process is a 24 hour/7 day a week process.**

**Viewing Process:** Viewing the outside studies received via direct transfer.

### **TRAUMA/ED PATIENTS:**

- 1.) ED/Trauma Staff log into PACS and view the transferred images in the Referral Folder.

**NOTE: These images are directly transferred from the facility and have had not QA procedures performed.**

**NOTE:** Patient information can be searched by patient last name, first name or by using the referring institutions MRN.

### **NON TRAUMA/ED PATIENTS:**

- 1.) Patients are viewed using normal PACS viewing techniques.

### CONTACT INFORMATION:

For direct transfer or QA process questions please contact:

**UVA Radiology Film Rm. 434-243-6700 option #2**

**Radiology Applications Team Monday-Friday 8-5 at Pager #1902**

For ED trauma workflow inquiries please contact:

**Trauma Liaison: Kathy Butler - 434- 924-8000 office PIC # 3868**

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## KNOWN LIMITATIONS:

- The technical constraints of the Carestream Info Router in PACS can create delays of transferring studies from Referral folder to UVA PACS.
- As with any electronic data transfer, network conditions between UVA and OUF may create occasional delays between the sending and receiving institutions.
- As of 05/15/2009 there is a growing list of facilities capable of sending direct transfers to UVA PACS. This list includes:

### **Augusta Medical Center (AMC)**

Film Room: 540.932.4483

Film Room Fax: 540.332.4490

### **Martha Jefferson Hospital (MJH)**

Film Room: 434-982-7104 *after hours* 434-982-7112

Film Room Fax: 434-982-7597

### **Lynchburg General Hospital (LGH)**

Film Room: 434-200-3709

Film Room Fax: 434-200-3851

### **Rockingham Memorial (RMH)**

Film Room: 540-433-4380 or 540-433-4386

Film Room Fax: 540-433-4109

### **Medical Imaging at Lees Hill (MWH)**

Film Room: 540-741-7728

Film Room Fax: 540-741-7729

### **Medical Imaging of Fredericksburg (MWH)**

Film Room: 540-741-7014

Film Room Fax: 540-741-7015

### **Mary Washington Hospital (MWH)**

Film Room: 540-741-1589

Film Room Fax: 540-741-1586

### **Winchester Medical Center (WMC)**

Film Room: 540-536-8754

Film Room Fax: 540-536-8827

### **Southside Hospital (LGHCRM)**

Film Room: 434-315-2770

### **Central Virginia Imaging (LGH)**

Film Room: 434-237-1600

### **Page Memorial Hospital (PMH)**

Film Room: 540-843-4633

### **Bath Community Hospital (BATH)**

Film Room: 540-839-7037

# Direct Studies Transfer Project

## **Buchanan General Hospital (BGH)**

Film Room: 276-935-1134

## **Culpeper Regional Hospital (CRHM)**

Film Room: 540-829-4145

After 3pm: 540-829-4144

## **Smyth County Hospital (SCH)**

Film Room: (276) 782-1181

Film Room Fax (s): (276) 782-1281

or (276) 781-5338

## **Raleigh General Hospital (RGH)**

Film Room: 304-256-4132

## **Bristol Wellmont (WHSA)**

Film Room: (423) 844-2259

Affiliates: Hawkins County Hospital in Rogersville, TN

Mountain View Regional in Norton, VA.

Holston Valley

Lonesome Pine

## **Montgomery Regional Hospital (WHSA)**

Film Room: 540-553-5130

Film Room Fax: 540-553-5287

## **Bon Secours Health System (BHSI)**

Film Room: 804-281-8238.

## **Riverside Health System (RHS)**

Film Room: 757-594-2911

Film Room Fax: 757-594-2952

## **Greenbriar Valley Medical Center (GVMC)**

Film Room: 304-647-6075

Film Room (alt): 304-647-6098

## **Bedford Memorial Hospital (LGH affiliate)**

Front Desk: 540-587-3245

## **Princeton Community Hospital (PCHWV)**

Film Room: 304-487-7148 or 304-487-7057 M-F 6:30am-5pm

or 304-487-7061 All other times (General X-Ray Dept)

## **Orthopaedic Center of Central VA (OCCVA)**

Film Room Phone: 434-485-8500 extension 2072

Film Room Fax: 434-485-8599

# **Direct Studies Transfer Project**

## **Danville Regional Medical Center**

Number to call for image transfer from DRMC:

434-799-4437                   CT tech (24/7)

434-773-7831    Trauma room (24/7)

434-799-4461    PACS Admin

## **Johnston Memorial Hospital**

Phone: (276)-676-9543

Fax:   (276)-676-7192

## **Johnston Willis Hospital (Richmond)**

Pending info from site

## **Rappahannock General Hospital**

Phone: (804) 435-8503

2<sup>nd</sup> phone: (804)435-8561.

## **Community Radiology of VA**

Phone: 304-327-7177 Ext 2133 or option 3 on the menu (8-4pm)