Direct Studies Transfer Project

**PROJECT SCOPE:** Transfer of images from outside facilities and viewing of those images once receive on UVA PACS.

**Transfer Process:** To allow direct transfer of images for patients via electronic transfer to UVA PACS.

1. A.) Clinicians instruct the facility where the requested study is housed to send to UVA PACS.
   
   B.) Studies are transferred directly to UVA PACS and then notification of images sent.

The outside studies are transferred via T1 connection to the IEP server, and sent to the PACS Referral folder.

**TRAUMA/ED PATIENTS:**

1. The facility should fax preliminary reports for the images sent with the number of transmitted images written on the report to allow the viewer to determine if all images were received to UVA ED at 434-924-1201.

   If all images are not received, the ED admitting physician/team should contact the sending facility to request a resend.

**QA Process:** Once the images have been transferred, a QA process is performed to prepare images for viewing. For Trauma and/or ED patients, go directly to Viewing Process.

1.) When outside studies are sent, an accompanying fax sheet should be sent to fax number: 434-244-7552.

The following information should be included:

   Patient Health Information
   Facilities Medical Record Number
   Accession number
   Modality type
   Number of images transmitted
   Date of service.

   We strongly discourage the use of patient name, social security number, or other sensitive patient data.
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2.) The requesting UVA clinician's support staff is responsible for registering the Patient into A2K3. This is the UVA registration system. This should be done prior to the images being sent from the outside facility.

3) Upon receiving fax notification that images have been sent from the facility, the Radiology Applications team or designee QA’s the studies using documented procedures.

4). Once the QA process is completed, the requesting physician will be emailed that the study is available in PACS for their review.

5.) The study will then be deleted from the Referral folder.

NOTE: The QA process is a 24 hour/7 day a week process.

Viewing Process: Viewing the outside studies received via direct transfer.

TRAUMA/ED PATIENTS:

1.) ED/Trauma Staff log into PACS and view the transferred images in the Referral Folder.

NOTE: These images are directly transferred from the facility and have had not QA procedures performed.

NOTE: Patient information can be searched by patient last name, first name or by using the referring institutions MRN.

NON TRAUMA/ED PATIENTS:

1.) Patients are viewed using normal PACS viewing techniques.

CONTACT INFORMATION:

For direct transfer or QA process questions please contact:

UVA Radiology Film Rm.  434-243-6700 option #2

Radiology Applications Team  Monday-Friday 8-5 at Pager #1902

For ED trauma workflow inquiries please contact:

Trauma Liaison: Kathy Butler -  434- 924-8000 office  PIC # 3868
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KNOWN LIMITATIONS:

- The technical constraints of the Carestream Info Router in PACS can create delays of transferring studies from Referral folder to UVA PACS.
- As with any electronic data transfer, network conditions between UVA and OUF may create occasional delays between the sending and receiving institutions.
- As of 05/15/2009 there is a growing list of facilities capable of sending direct transfers to UVA PACS. This list includes:

  Augusta Medical Center (AMC)
  Film Room: 540.932.4483
  Film Room Fax: 540.332.4490

  Martha Jefferson Hospital (MJH)
  Film Room: 434-982-7104 after hours 434-982-7112
  Film Room Fax: 434-982-7597

  Lynchburg General Hospital (LGH)
  Film Room: 434-200-3709
  Film Room Fax: 434-200-3851

  Rockingham Memorial (RMH)
  Film Room: 540-433-4380 or 540-433-4386
  Film Room Fax: 540-433-4109

  Medical Imaging at Lees Hill (MWH)
  Film Room: 540-741-7728
  Film Room Fax: 540-741-7729

  Medical Imaging of Fredericksburg (MWH)
  Film Room: 540-741-7014
  Film Room Fax: 540-741-7015

  Mary Washington Hospital (MWH)
  Film Room: 540-741-1589
  Film Room Fax: 540-741-1586

  Winchester Medical Center (WMC)
  Film Room: 540-536-8754
  Film Room Fax: 540-536-8827

  Southside Hospital (LGHCRM)
  Film Room: 434-315-2770

  Central Virginia Imaging (LGH)
  Film Room: 434-237-1600

  Page Memorial Hospital (PMH)
  Film Room: 540-843-4633

  Bath Community Hospital (BATH)
  Film Room: 540-839-7037
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**Buchanan General Hospital (BGH)**
Film Room: 276-935-1134

**Culpeper Regional Hospital (CRHM)**
Film Room: 540-829-4145
After 3pm: 540-829-4144

**Smyth County Hospital (SCH)**
Film Room: (276) 782-1181
Film Room Fax(s): (276) 782-1281
or (276) 781-5338

**Raleigh General Hospital (RGH)**
Film Room: 304-256-4132

**Bristol Wellmont (WHSA)**
Film Room: (423) 844-2259
Affiliates: Hawkins County Hospital in Rogersville, TN
Mountain View Regional in Norton, VA.
Holston Valley
Lonesome Pine

**Montgomery Regional Hospital (WHSA)**
Film Room: 540-553-5130
Film Room Fax: 540-553-5287

**Bon Secours Health System (BHSI)**
Film Room: 804-281-8238.

**Riverside Health System (RHS)**
Film Room: 757-594-2911
Film Room Fax: 757-594-2952

**Greenbrier Valley Medical Center (GVMC)**
Film Room: 304-647-6075
Film Room (alt): 304-647-6098

**Bedford Memorial Hospital (LGH affiliate)**
Front Desk: 540-587-3245

**Princeton Community Hospital (PCHWV)**
Film Room: 304-487-7148 or 304-487-7057 M-F 6:30am-5pm
or 304-487-7061 All other times (General X-Ray Dept)

**Orthopaedic Center of Central VA (OCCVA)**
Film Room Phone: 434-485-8500 extension 2072
Film Room Fax: 434-485-8599
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Danville Regional Medical Center
Number to call for image transfer from DRMC:
434-799-4437 CT tech (24/7)
434-773-7831 Trauma room (24/7)
434-799-4461 PACS Admin

Johnston Memorial Hospital
Phone: (276)-676-9543
Fax: (276)-676-7192

Johnston Willis Hospital (Richmond)
Pending info from site

Rappahannock General Hospital
Phone: (804) 435-8503
2nd phone: (804)435-8561.

Community Radiology of VA
Phone: 304-327-7177 Ext 2133 or option 3 on the menu (8-4pm)