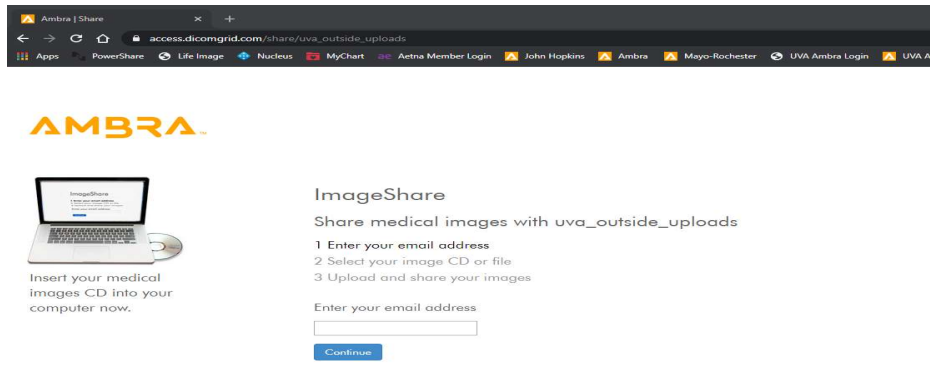


Outside Facility Sending to UVA

1. Direct the outside facility to our upload website

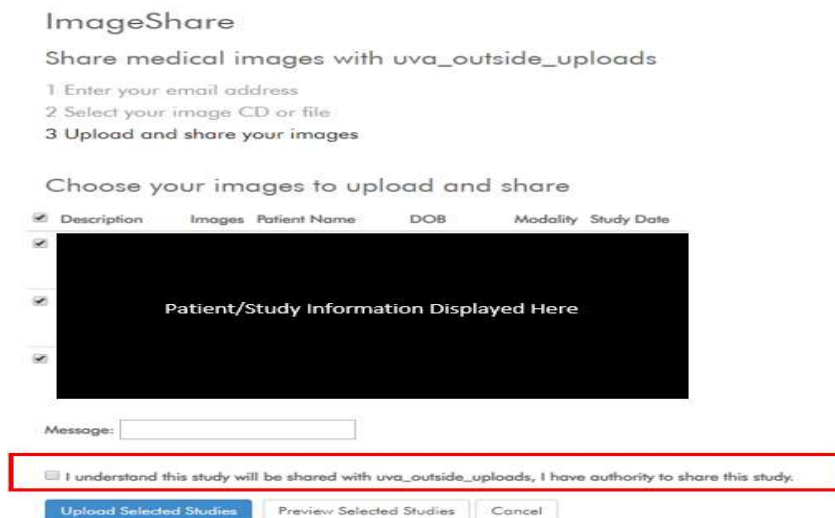
https://access.dicomgrid.com/share/uva_outside_uploads



2. Once you enter and email address, you will be prompted to create an account.
3. Next you will select the file they wish to upload by clicking on Choose File and selecting the drive in which you wish to pull images from



4. The system will scan for DICOM images and display the results.



5. Ensure that the check box next to the acknowledgement statement and then click Upload Selected Studies
6. Once the studies are uploaded they will flow directly to the Activities queue for UVA